

Exports Declarant Guidance for using the Customs Declaration Service

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1. Purpose of this document

HMRC is moving processing of all customs declarations from its Customs Handling of Import and Export freight (CHIEF) system, to the **Customs Declaration Service** (CDS). The Customs Declaration Service is the UK's new single customs platform, a modern, secure IT platform supporting businesses to make import and export declarations into and out of the UK.

This document provides consolidated guidance on best practice for submitting and managing export declarations on the CDS, and should be used in conjunction with the existing more detailed CDS Exports guidance products on GOV.UK:

- A declarant checklist for CDS exports providing a step-by-step guide to the key actions you will need to take to move to the CDS.
- Example declarations for exports from Great Britain to the rest of the world - to help you complete your CDS export declarations.
- CDS customs clearance instructions for exports videos taking you through the key steps required to complete an export declaration.
- Key differences between CHIEF and the CDS pointing out key ways in which your experience using CDS will differ from that with CHIEF
- CDS known error workarounds please check this document for full technical details of ongoing workarounds to help you submit customs clearance requests or customs declarations through CDS.

2. Version Control

Version	Date	Updates made
V1	01/03/2024	Issuance of first iteration of document

3. Dos and Don'ts for successfully submitting and managing export declarations

Follow the below best practice when submitting declarations and conducting follow-up activity. If the best practice has been missed, remediate via the suggested 'Actions to take...' column.

Table 1: Best practice guidance for submitting declarations and actions to take to rectify issues.

Dos and don'ts	Because	Actions to take if	HMRC
		'Dos and Don'ts'	Known
		column could not	Error Log
		be followed	ID (KEL)*
I need to submit an exports decoperation for imports only	laration for an inventory	linked location where	GVMS is in
If you are submitting a CDS exports pre-lodged declaration for goods exiting via one of the inventory linked locations where GVMS is in operation for imports only (see Section 4.2), do not use a GVMS GLC. If you have already used a GVMS goods location, amend the declaration before goods physically arrive at the Port.	If you do not amend the declaration before goods physically arrive at the port, your declaration will be rejected upon arrival and a DMSREJ notification (see section 8.2) is returned.	We recommend that when you receive a DMSREJ, you should check the status of your declaration using the Declaration Service (DIS) or the Inventory Linked Exports (ILE) query service. SOE 5 will be returned for a declaration rejected upon arrival. You will need to 1. Submit a new declaration using the same Declaration Unique Consignment Reference (DUCR) into the CDS, but with a new Local Reference Number (LRN) if your software allows this. a. Or, if software does not allow this,	N/A

		I		
			declaration with a new	
			DUCR	
			reference	
			(e.g. add an	
			extra	
			character to	
			the end)	
			Inform the	
			Designated	
			Export Place	
			(DEP)/carrier,	
			and ask for a re-	
			arrival of the	
			same DUCR or	
			arrival of the new	
			DUCR to be	
			sent.	
			Refer to section 5, table 3, row 3, if your	
			DUCR has been	
			consolidated within a	
			Master Unique	
			Consignment Record	
			(MUCR).	
			(
I nee	ed to submit an exports dec	laration for an inventory		GVMS is in
	ed to submitan exports dec ration <u>for both imports and</u>	-		GVMS is in
	ration <u>for both imports and</u>	<u>exports</u>	linked location where	
oper	ation <u>for both imports and</u> If you are submitting a	If you do not amend the	linked location where We recommend that	N/A
oper	ration <u>for both imports and</u>	If you do not amend the declaration before goods	linked location where	
oper	If you are submitting a CDS exports pre-lodged	If you do not amend the	We recommend that when you receive a	
oper	If you are submitting a CDS exports pre-lodged declaration for goods	If you do not amend the declaration before goods physically arrive at the	We recommend that when you receive a DMSREJ, you	
oper	If you are submitting a CDS exports pre-lodged declaration for goods exiting via one of the	If you do not amend the declaration before goods physically arrive at the Port, your declaration	We recommend that when you receive a DMSREJ, you should check the	
oper	If you are submitting a CDS exports pre-lodged declaration for goods exiting via one of the inventory linked locations where GVMS is also in operation for	If you do not amend the declaration before goods physically arrive at the Port, your declaration will be rejected upon	We recommend that when you receive a DMSREJ, you should check the status of your declaration using DIS or the ILE query	
oper	If you are submitting a CDS exports pre-lodged declaration for goods exiting via one of the inventory linked locations where GVMS is also in operation for exports as well as	If you do not amend the declaration before goods physically arrive at the Port, your declaration will be rejected upon arrival and a DMSREJ	We recommend that when you receive a DMSREJ, you should check the status of your declaration using DIS or the ILE query service. SOE 5 will	
oper	If you are submitting a CDS exports pre-lodged declaration for goods exiting via one of the inventory linked locations where GVMS is also in operation for exports as well as imports (see Section 4.2),	If you do not amend the declaration before goods physically arrive at the Port, your declaration will be rejected upon arrival and a DMSREJ	We recommend that when you receive a DMSREJ, you should check the status of your declaration using DIS or the ILE query service. SOE 5 will be returned for a	
oper	If you are submitting a CDS exports pre-lodged declaration for goods exiting via one of the inventory linked locations where GVMS is also in operation for exports as well as imports (see Section 4.2), do not use the GVMS	If you do not amend the declaration before goods physically arrive at the Port, your declaration will be rejected upon arrival and a DMSREJ	We recommend that when you receive a DMSREJ, you should check the status of your declaration using DIS or the ILE query service. SOE 5 will be returned for a declaration rejected	
oper	If you are submitting a CDS exports pre-lodged declaration for goods exiting via one of the inventory linked locations where GVMS is also in operation for exports as well as imports (see Section 4.2),	If you do not amend the declaration before goods physically arrive at the Port, your declaration will be rejected upon arrival and a DMSREJ	We recommend that when you receive a DMSREJ, you should check the status of your declaration using DIS or the ILE query service. SOE 5 will be returned for a declaration rejected upon arrival.	
oper	If you are submitting a CDS exports pre-lodged declaration for goods exiting via one of the inventory linked locations where GVMS is also in operation for exports as well as imports (see Section 4.2), do not use the GVMS GLC.	If you do not amend the declaration before goods physically arrive at the Port, your declaration will be rejected upon arrival and a DMSREJ	We recommend that when you receive a DMSREJ, you should check the status of your declaration using DIS or the ILE query service. SOE 5 will be returned for a declaration rejected upon arrival. You will need to	
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oper	If you are submitting a CDS exports pre-lodged declaration for goods exiting via one of the inventory linked locations where GVMS is also in operation for exports as well as imports (see Section 4.2), do not use the GVMS GLC. If you have already used a GVMS goods location,	If you do not amend the declaration before goods physically arrive at the Port, your declaration will be rejected upon arrival and a DMSREJ	We recommend that when you receive a DMSREJ, you should check the status of your declaration using DIS or the ILE query service. SOE 5 will be returned for a declaration rejected upon arrival. You will need to 1. Submit a new declaration using	
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oper	If you are submitting a CDS exports pre-lodged declaration for goods exiting via one of the inventory linked locations where GVMS is also in operation for exports as well as imports (see Section 4.2), do not use the GVMS GLC. If you have already used a GVMS goods location, amend the declaration before goods physically	If you do not amend the declaration before goods physically arrive at the Port, your declaration will be rejected upon arrival and a DMSREJ	We recommend that when you receive a DMSREJ, you should check the status of your declaration using DIS or the ILE query service. SOE 5 will be returned for a declaration rejected upon arrival. You will need to 1. Submit a new declaration using the same DUCR into the CDS but	
oper	If you are submitting a CDS exports pre-lodged declaration for goods exiting via one of the inventory linked locations where GVMS is also in operation for exports as well as imports (see Section 4.2), do not use the GVMS GLC. If you have already used a GVMS goods location, amend the declaration	If you do not amend the declaration before goods physically arrive at the Port, your declaration will be rejected upon arrival and a DMSREJ	We recommend that when you receive a DMSREJ, you should check the status of your declaration using DIS or the ILE query service. SOE 5 will be returned for a declaration rejected upon arrival. You will need to 1. Submit a new declaration using the same DUCR into the CDS but with a new LRN	
oper	If you are submitting a CDS exports pre-lodged declaration for goods exiting via one of the inventory linked locations where GVMS is also in operation for exports as well as imports (see Section 4.2), do not use the GVMS GLC. If you have already used a GVMS goods location, amend the declaration before goods physically	If you do not amend the declaration before goods physically arrive at the Port, your declaration will be rejected upon arrival and a DMSREJ	We recommend that when you receive a DMSREJ, you should check the status of your declaration using DIS or the ILE query service. SOE 5 will be returned for a declaration rejected upon arrival. You will need to 1. Submit a new declaration using the same DUCR into the CDS but with a new LRN if your software	
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oper	If you are submitting a CDS exports pre-lodged declaration for goods exiting via one of the inventory linked locations where GVMS is also in operation for exports as well as imports (see Section 4.2), do not use the GVMS GLC. If you have already used a GVMS goods location, amend the declaration before goods physically arrive at the Port. If your goods are being routed via a GVMS location, submit your	If you do not amend the declaration before goods physically arrive at the Port, your declaration will be rejected upon arrival and a DMSREJ	We recommend that when you receive a DMSREJ, you should check the status of your declaration using DIS or the ILE query service. SOE 5 will be returned for a declaration rejected upon arrival. You will need to 1. Submit a new declaration using the same DUCR into the CDS but with a new LRN if your software allows this. a. Or, if	
oper	If you are submitting a CDS exports pre-lodged declaration for goods exiting via one of the inventory linked locations where GVMS is also in operation for exports as well as imports (see Section 4.2), do not use the GVMS GLC. If you have already used a GVMS goods location, amend the declaration before goods physically arrive at the Port. If your goods are being routed via a GVMS location, submit your declaration with the full	If you do not amend the declaration before goods physically arrive at the Port, your declaration will be rejected upon arrival and a DMSREJ	We recommend that when you receive a DMSREJ, you should check the status of your declaration using DIS or the ILE query service. SOE 5 will be returned for a declaration rejected upon arrival. You will need to 1. Submit a new declaration using the same DUCR into the CDS but with a new LRN if your software allows this. a. Or, if software	
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oper	If you are submitting a CDS exports pre-lodged declaration for goods exiting via one of the inventory linked locations where GVMS is also in operation for exports as well as imports (see Section 4.2), do not use the GVMS GLC. If you have already used a GVMS goods location, amend the declaration before goods physically arrive at the Port. If your goods are being routed via a GVMS location, submit your declaration with the full	If you do not amend the declaration before goods physically arrive at the Port, your declaration will be rejected upon arrival and a DMSREJ	We recommend that when you receive a DMSREJ, you should check the status of your declaration using DIS or the ILE query service. SOE 5 will be returned for a declaration rejected upon arrival. You will need to 1. Submit a new declaration using the same DUCR into the CDS but with a new LRN if your software allows this. a. Or, if software	

		T		1
			declaration with a new DUCR reference (e.g. add an extra character to the end) 2. Inform the DEP/carrier and ask for a re- arrival of the same DUCR or arrival of the new DUCR to be sent. Refer to section 5,	
			table 3, row 3, if your DUCR has been consolidated within a MUCR.	
	Practice for CDS exports,			
3	Do ensure your declaration contains a valid and correct CDS Goods Location Code (GLC) Please pay particular attention to the use of a GVMS Location Code as referenced in row 1 and 2 of this table.	A GLC is mandatory for exports, and your declaration may be rejected on arrival if it is not correct / does not exist in the CDS tariff.	Resubmit the declaration with a valid GLC.	N/A
4	Do not put MUCR details in the DUCR field or vice versa, i.e. In data element 2/1 (equivalent CHIEF box 40) quoting MUCR reference in previous document type code "DCR", and DUCR reference in previous document type code "MCR".	Your declaration will be rejected and the MUCR will be unusable. The CDS renders the MUCR unusable and will reject the declaration on arrival. This means that even if a new declaration is submitted with the MUCR and DUCR quoted against the correct type codes afterwards, this new declaration will still be rejected on arrival.	Submit a new declaration with a new MUCR and, if applicable, associate all non-errored DUCRs into this new MUCR.	KEL-614
5	Do not reuse a live CDS DUCR reference for a subsequent declaration	The DUCR will be rejected and the status of the original (successful) declaration will be	Submit a new declaration with a new DUCR (see table 3).	KEL-556

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		overwritten with a		
		rejected status.		
		If the same CDS DUCR		
		is incorrectly submitted		
		for a subsequent		
		declaration, the duplicate		
		DUCR will be rejected		
		and overwrite the		
		status of the original		
		declaration. As a result,		
		operations such as		
		movements, queries, and		
		departures are not		
		permissible as the		
		system views the DUCR		
		as having been rejected.		
6	If you create	Your MUCR will not be	Request that your	N/A
•	consolidations, do not	arrived (and not given	Carrier removes the	-,
	include more than 1	Permission To	MUCR reference	
	hyphen in the MUCR field	Progress (P2P)).		
	,,	If you use more than one	from the Unique	
		hyphen, the departure	Consignment	
		messages will fail, and	Number (UCN) on	
		your goods will	the inventory.	
		encounter delays.		
		l encounter delays.	Associate the	
			underlying DUCRs	
			into a new MUCR	
			using the correct	
			MUCR format i.e., no	
			more than 1 hyphen.	
			You can do this	
			using either:	
			3	
			• CDS	
			functionality	
			provided by	
			your software	
			provider/CSP	
			or,	
			The Exports	
			Movement	
			Service on	
			gov.uk	
			Or contact the owner	
			of the MUCR and	
			request for this	
			action to be	
			completed. Add the	
			new MUCR	
			reference to the	
				•

	T		UCN on the	
7	If you create consolidations, do finalise and close the MUCR before arrival at the UK border. Do not provide the MUCR reference to the Carrier until it has been finalised and closed.	On arrival, your MUCR will not gain P2P automatically and may remain in an 'Open status' (SOE 0) if you close it after arrival. Further actions will be required which may cause delays.	inventory. If, for any reason, a MUCR is not closed and has been arrived at the frontier, close the MUCR ASAP and inform the Loader. The MUCR may need re-arriving to gain clearance status.	N/A
8	Do not create DUCR Part numbers in your CDS export declaration	Your DUCR cannot be arrived (no P2P). CDS arrival messages do not cater for DUCR Part numbers. You cannot create additional declarations using further part numbers in CDS	Submit a new CDS declaration without a DUCR Part number.	N/A
9	Do not assume SOE D is the final status for a departed declaration DUCR as this is an interim status. SOE 22 is the final state for successful, departed declarations. See appendix 8.1 for a full breakdown of SOE statuses.	In certain scenarios you might not receive a DMSEOG notification. This does not necessarily mean that your declaration/goods have not been departed. If unsure, check the status of your declaration DUCR to confirm status 22. See appendix 8.2 for a full breakdown of the CDS DMS Notifications.	N/A	N/A
Impo	ortant best practice when m		ons	
10	If you explicitly require evidence of departure, you must tell the haulier to quote all DUCRs in the GMR (Goods Movement Reference) as per guidelines*. *This applies even if the haulier is one of a select few authorised consignors who can use a TAD MRN on their GMR; if they use this rather than quoting all DUCRs, you will not	If your DUCR reference is not included in the GMR, CDS cannot depart your declaration and you will not receive a proof of departure (DMSEOG) even if the goods physically exit via GVMS; instead, your declaration will be invalidated due to non-departure and no longer appear on any reports.	If you are missing a departure message for a declaration which was cleared and physically departed, you can use commercial evidence to VAT zero rate goods or claim relief from customs special procedures with duty liabilities impact. C1602s should only be requested for	N/A

If your declaration has not been submitted with the 'TRANS' Al code in Data Element 2/2, and the GMR is raised using a Transit MRN and not quoting the DUCR (see point 10 above), your Export Declaration will not be departed in CDS and will be invalidated; once invalidated, this declaration will not longer appear in any reports. It should be noted that if you explicitly require DMSEOG, you should not include the TRANS Al code in your declaration; the only way to secure evidence of departure is to ensure your haulier quotes all individual DUCRs when raising a GMR, and does not use a Transit MRN even if authorised to use one (see point 10 above). If your declaration has not been submitted with the 'TRANS' Al code in Data Element 2/2, and the GMR is raised using a Transit MRN and not quoting the DUCR (see point 10 above), your Export Declaration will not be departed in CDS and will be invalidated; once invalidated, this declaration will no longer appear in any reports. The inclusion of the 'TRANS' Al code enables finalisation of the declaration following clearance, and prevents invalidation of the declaration; however, a specific DMSEOG notification will not be received where the	If you receive a warning that your declaration is due to be invalidated but you know your goods physically departed via transit, this will be because your haulier did not quote the individual DUCR reference when raising a GMR. You should note, however, that even without proof of departure and the declaration being invalidated, you can use commercial	N/A
TRANS AI code is included.	evidence to VAT zero rate goods or claim relief from customs special procedures with duty liabilities impact. C1602s should only be requested for	
	Excise goods.	
Important practice to follow until the date of the last de 12 Do not submit a Your declaration may	Claration on CHIEF Cancel the	N/A
12 Do not submit a declaration into the CDS for a shipment that already has an existing CHIEF pre-lodged declaration. A declaration can only be live in one system at a time. Your declaration may not be arrived (no P2P). If the CDS declaration is subsequently cancelled, the CHIEF declaration cannot be arrived. If you revert to CHIEF for a movement where a declaration has already been submitted in CDS,	declaration on CHIEF and then submit a new CDS declaration using a new DUCR.	IV/A

13	Do not provide your	Your declaration	Provide the CHIEF	N/A
	CHIEF Declaration	cannot be arrived and	DUCR reference to	
	Movement Reference	will not gain P2P.	your Loader/Carrier	
	Number (MRN) to your	The CDS does not	instead, and ask for	
	Loader/Carrier for arrival	support the use of a declaration MRN as a	the MRN to be replaced by the	
		reference to arrive goods	DUCR reference.	
		at inventory linked	DOOK TOTOTOTIC.	
		locations.		
14	Do not assume your	You must check the	Resolve all	N/A
	MUCR has P2P solely	MUCR Route and	uncleared DUCRs	
	from the CDS status	Status in CHIEF and	(and MUCRs if	
		CDS to locate any	applicable) within	
		uncleared DUCRs within the MUCR where	your MUCR in both	
		P2P has not been	CHIEF and CDS to achieve P2P.	
		achieved after arrival.	Inventory systems	
		asinoroa aitoi ailivali	operate dual running	
			and MUCR-level	
			P2P will only be	
			delivered once all	
			declarations have	
14/		000 (P2P.	
15	karounds in place until kno		e fixed N/A	VEL 555
13	Do not rely solely on the DIS for checking the	When interrogating the status of your declaration	IN/A	KEL-555
	status of your	using the DIS query		
	declaration. You are	service, certain reference		
	advised to also use the	data may be misleading.		
	ILE query service.	These include the		
		declaration route, the		
		overall declaration		
		package count and the declaration received and		
16	Do request re-arrival of	accepted timestamps. If your software is	Please confirm	KEL-604
	your MUCR if your	showing all declarations	status of MUCR in	001
	airline/ITSF/Carrier/DEP	against an export	CDS and CHIEF and	
	is advising you that your	shipment as having route	if both have P2P,	
	export shipment has	6 and P2P after you	request for re-arrival	
	route 6 and is 'held', but	have delivered the goods	of the MUCR.	
	your software is showing	to the frontier, but the		
	that your shipment has route 6 and P2P	Airline/ITSF/Carrier/DEP		
	Toute 6 and P2P	is advising you that the MUCR in question is		
		route 6 but does not		
		have P2P, please		
		confirm status of MUCR		
		in CDS and CHIEF. If		
		both have P2P, request		
1				
		for re-arrival of the MUCR.		

17	<u>Do</u> only use numeric	Your declaration will be	Submit a new	KEL-616
	values in data element	rejected.	declaration (without	
	6/17 when submitting	Currently, the CDS can	VATZ declared in DE	
	CDS Declarations for VAT	only process numeric	6/17)	
	Zero Rated exports	values in this DE. If		
		"VATZ" is entered the		
		declaration will be		
		rejected.		
18	When creating	Your declarations may	N/A	TBC
	consolidations, <u>avoid</u>	take longer to process		
	associating more than 99	by CDS than desired.		
	DUCRs within a MUCR			

^{*}For more detail on route cause and remediation for any of the below issues, please look up KEL in Known Error Workarounds for the Customs Declaration Service (CDS).

4. Re-routing goods between locations that operate the Goods Vehicle Movement Service (GVMS), and inventory linked (IVL) locations

If you are informed, after submitting a declaration, that your goods will be re-routed (in either direction) between a Goods Vehicle Movement Service (GVMS) model and an inventory linked (IVL) location, you must follow the steps below. If you have already submitted your declaration by the time you realise that your goods are rerouting between a GVMS and an IVL location, follow steps in column 3.

4.1 Best practice guidance for re-routing between GVMS and IVL locations

Table 2: Best practice guidance for pre-lodged CDS declarations being re-routed between GVMS & inventory linked locations (both directions) and actions to take to rectify issues.

Do	Dos and don'ts Because		Actions to take if 'Dos and Don'ts' column could not be followed	HMRC Known Error Log ID (KEL)*			
	I have submitted a CDS export pre-lodged declaration with GVMS details, but my goods are						
nc		d to an inventory li	nked location				
1	If your software	Your declaration	If your goods have already been	N/A			
	allows, <u>do</u>	will be rejected	arrived at an IVL Port:				
	amend your	on arrival.	 Resubmit a new declaration without 				
	declaration	The declaration	GVMS details declared (do not				
	prior to arrival	will be rejected	include RRS01 Al Code and do not				
	of goods at the and placed into a		include a GVMS GLC), using the				
	border to	final state whereby	same DUCR reference and new				
	remove the	no amendments	LRN if your software allows.				
	GVMS details	are permitted.	 If this is not possible, submit a new 				
	(RRS01 AI		declaration without GVMS details				

I h	Code) and update with the correct GLC (non-GVMS code) for the new location.	CDS export arrived d	o	declared, using a new DUCR reference. Once you have submitted the new declaration, you must contact the loader/ carrier and ask them to rearrive the DUCR (if the reference remains the same), or provide the new DUCR reference and ask for arrival. **Tartion with GVMS details, but my grants.**	oods are now
		an inventory linked			
2	No action required, for information only.	If a CDS arrived export declaration has been submitted with GVMS details and was intended for export via a GVMS arrived location, but is then arrived at an inventory linked location, the	N /	4	N/A
		declaration will process successfully.			
		DS export pre-lodg		leclaration without GVMS details, l	out my goods
		uted from an IVL to			N 1 / A
3	If your software allows, do amend your declaration prior to arrival of goods at the inventory linked location. Add the GVMS details (RRS01 Al Code) and update with the correct GLC (GVMS code) for the new location	You will not be able to create a GMR using any DUCR reference that does not include the full GVMS details. GVMS can only accept declarations that contain full GVMS detail within a Goods Movement Reference (GMR).	arr to loc ded ded	your declaration has already been ived at an IVL location and you need move your goods to another ation, you will need to submit a new claration with the correct GVMS tails and GLC for the new location.	N/A
				DS arrived declarations with GVMs before arrival at the GVMS locati	
4	If you have consolidated your CDS arrived GVMS declarations into a MUCR and have created a GMR	HMRC have agreed a temporary arrangement that will allow the arrival of consolidations at one of the Dover	Yo a E imr you me be	u may notice that you do not receive DMS notification (DMSEOG) mediately after the vessel carrying ur goods has departed. This assage will be returned to you tween 24 – 72 hours later. If you we not received a DMSEOG after the hours, we suggest you contact the	N/A

listing all	DEPs where	Dover DEP where your consolidated	
DUCR	goods are exiting	goods were arrived. The DEP operator	
references,	the UK via either	will then take the appropriate action.	
your MUCR can	of the Dover		
be arrived at a	GVMS locations.		
Dover DEP			
before arrival			
at the GVMS			
location,			
without			
encountering			
any GVMS			
related issues.			

^{*}For more detail on route cause and remediation for any of the below issues, please look up KEL in Known Error Workarounds for the Customs Declaration Service (CDS).

4.2 Port locations that use GVMS for imports only, which are also IVL

Port Location	Berth Name	Code
Felixstowe	Dooley Terminal	GBAUFXTFXTFXT
Harwich	Harwich International Port - Stena Line	GBAUHRWHRHHRW
Hull	Hull Ferry Terminal 1 - River Berth RoRo	GBAUHULHULHUL
Immingham	DFDS	GBAUIMMIMMIMM
Killingholme	Killingholme RoRo Berths	GBAUNKHIMMNKH
Port of Tyne	DFDS - North Shields	GBAUNSHTYNNSH
Purfleet	Purfleet RoRo Berths	GBAUPFTLONPFT
Teesport	PD Teesport	GBAUTEEMIDTEE
Tilbury	Tilbury 2 RoRo Berth	GBAUTILLONTIL

4.3 Ports locations that use GVMS for both imports and exports, which are also IVL

Port Location	Port Name	Location Code
Manchester	Manchester Ship Canal	GBAUMSCMNCMSC
Plymouth	Plymouth	GBAUPLYPLYPLY
Poole	Poole	GBAUPOOPOOPOO
Portsmouth	Portsmouth	GBAUPMEPTMPME
Tilbury	Tilbury	GBAUTILLONTIL

5. What to do if your pre-lodged declaration is cancelled, rejected or invalidated upon arrival

This section provides remedial actions to take if you receive a DMSREJ notification, given any of the following scenarios:

- 1. You have cancelled your CDS exports pre-lodged declaration.
- 2. Your CDS exports pre-lodged declaration was rejected e.g. due to missing data elements.
- 3. Your CDS exports pre-lodged declaration was rejected on arrival e.g. due to a reprocessing error

Table 3: Best practice guidance for cancelled or invalidated pre-lodged CDS declarations (including upon arrival) and actions to take to rectify issues.

declarations (including upon arrival) and actions to take to rectify issues.				
So	enario	Reason for error	Actions to take	HMRC Known Error Log ID (KEL)*
	You have submitted a CDS pre-lodged export declaration that is not consolidated within a MUCR, and you receive a DMSREJ notification.	N/A	If your rejected declaration DUCR is arrived at an inventory linked location, the Airline/ITSF/Carrier/DEP will receive an error and the arrival will be rejected. You will need to do the following: 1. If your software allows, submit a new CDS declaration using the same DUCR but with a new LRN. If your software does not allow this, submit a new CDS declaration with a new DUCR reference (e.g. add an extra character to the end) 2. Inform the DEP/carrier and ask for a re-arrival of the same DUCR or arrival of the new DUCR to be sent. If you didn't cancel your prelodged declaration, but received a DMSREJ, this might be because the declaration had missing data elements. In this	N/A

2	You have	Currently the	instance, amend the declaration, using the same DUCR. When the CDS 'accepts' the declaration, then the new arrival, or re-arrival, will obtain a positive status update and no error. When you cancel a pre-lodged	N/A
2	submitted a CDS pre-lodged export declaration that is consolidated within a MUCR, have cancelled it, and received a DMSREJ notification.	CUTTENTLY THE CDS does not automatically disassociate a cancelled pre- lodged CDS DUCR that sits under a MUCR (where the MUCR is included in the declaration or the DUCR is subsequently associated to a MUCR). This differs from CHIEF behaviour.	declaration on CDS, do immediately disassociate the DUCR's from the MUCR. You can do this using either: - CDS functionality provided by your software provider/CSP or, - The Exports Movement Service on gov.uk. Failure to disassociate a cancelled CDS declaration DUCR from the MUCR will error arrival of the whole MUCR. This will result in delays at the frontier as the arrival of a MUCR will error. If this happens, you will be contacted by the Shed operator/carrier asking you to take corrective instructions.	IV/A
3	I have submitted a CDS pre-lodged export declaration that is consolidated within a MUCR and delivered to the frontier, and have now received a DMSREJ notification.	CDS does not automatically disassociate a pre-lodged CDS consolidated DUCR that is invalidated (rejected) upon arrival. This differs from CHIEF. Therefore, if one of your declarations is rejected on arrival due to a reprocessing error, the entire MUCR will be rejected on arrival as there is no autodisassociation function.	If this scenario occurs, you will be notified by the loader/carrier that a CDS DUCR has been invalidated on arrival and you must take the following action: If you still want to move the goods a. Contact the shed operator/carrier and advise the shed that you will be submitting a new declaration.* b. Disassociate offending DUCR using either; I. CDS functionality provided by your software provider/CSP or, II. the Exports Make and Manage a Declaration Service on gov.uk. c. Submit a new declaration with the correct details using the same or new DUCR**. d. Associate the DUCR back into the same MUCR	N/A

e. Contact the shed operator/carrier and request re-arrival of the MUCR.	
If you no longer intend to export the goods under this MUCR a. You will need to let the shed operator/carrier know this (and points b., c., d. and e. above will not apply).	
*If your declaration has been invalidated on arrival, you will be unable to amend it and it will need to submit a new declaration.	
**If you are unable to use the same DUCR due to software restrictions, you may need to create a new DUCR. Alternatively, you may be able to use the same DUCR reference	
but with a new LRN.	

^{*}For more detail on route cause and remediation for any of the below issues, please look up KEL in Known Error Workarounds for the Customs Declaration Service (CDS).

6. Raising a query regarding your CDS declaration

If you have any questions, including help with subscribing to CDS, <u>please contact us</u> <u>using one of these channels</u>, or speak to your Account Manager or Customer Compliance Manager if you have one.

You can also report a problem when using the CDS on GOV.UK.

7. Useful links and further reading

CDS Declaration Completion Instructions for Exports

CDS error codes

CHIEF Error codes (whilst error code)

Using the Trader Dress Rehearsal service

Imports and exports: general enquiries

8. Appendix

8.1 CDS status of entry (SOE) codes

The below status codes will appear in CDS status notifications, and declaration queries. Note that error codes 13, 17, 19, 20, and 23 are not relevant to exports, hence not in the below view.

CDS Status	CDS Code	CDS Description	CHIEF equivalent SOE	Comments
Not Available NB For use during Exports Dual Running (EDR) only.	NA	Arrived at a different location to that pre-lodged or error detected by OGD system.	SOE E	
Declaration does not exist	0	The declaration does not exist.	SOE 0	
Declaration Validation	1	The declaration is currently within validation and is not yet accepted, registered or rejected. This code will be received for any initial linking of the declaration to the consignment on the inventory.	SOE 1	Declaration update triggers an EMR/ERS.

Declaration Goods Release	2	This status will be received once the declaration has a positive customs position but either control or the debt is provisional. However, the goods can be released. This will be received as part of a Declaration Status Notification.	SOE 7	Declaration update triggers an EMR/ERS.
Declaration Clearance	3	This status will be received once the declaration has a positive customs position, and the control/debt is finalised. Most declarations will move to this status and skip release. This will be received as part of a Declaration Status Notification.	SOE 7	Declaration update triggers an EMR/ERS.
Declaration Invalidated (at trader's request)	4 (ICS 3)	This status will be received as part of a Declaration Status Notification once the decision has been taken to invalidate the declaration. The ICS code will distinguish between a trader-initiated cancellation and a seizure/destruction of goods cancellation. The declaration will be auto disassociated if it is contained within a MUCR.	SOE 9 (ICS 92)	Declaration update triggers an EMR/ERS. Declaration cancelled by HMRC. This is a final declaration status.
Declaration Invalidated	4 (no ICS)	This status will be received as part of a Declaration Status Notification once the decision has been taken to invalidate the declaration.	SOE 4 (no ICS)	Declaration update triggers an EMR/ERS. This is a final declaration status.
Declaration Invalidated (by customs due to major discrepancie s)	4 (ICS 6)	This status will be received as part of a Declaration Status Notification once the decision has been taken to invalidate the declaration. The ICS code will distinguish between a trader-initiated cancellation and a seizure/destruction of goods cancellation. The declaration will be auto disassociated if it is contained within a MUCR.	SOE 9 (ICS code anything other than 92 or 93)	Declaration update triggers an EMR/ERS. Declaration terminated. This is a final declaration status.
Declaration Rejected	5	If the declaration is rejected, then a Declaration Status Notification will be received with this code. The declaration will not be auto disassociated if it is contained within a MUCR.	SOE R	Declaration update triggers an EMR/ERS. This is a final declaration status.
Declaration Handled Externally	6	This status will be received as part of a Declaration Status Notification once the decision has been taken to take the declaration off system. This will occur in	SOE 9 (ICS 07)	Declaration update triggers an EMR/ERS.

		exports when goods are stopped/seized at the Office of Exit (whether through another member state, or via a rearrival within the UK). This can occur at any time following presentation of the goods for export and when the goods are on-hand. Actions may vary between formal detention of the consignment and possible seizure action by Customs. The declaration will be auto disassociated if it is contained within a MUCR.		Declaration seized.
Subject to Customs approval of amendment, query or cancellation request. NB for use during EDR only.	7	Subject to Customs approval of amendment, query or cancellation request.	SOE 4	Cancellation requested by trader.
Advance Declaration Registration	8	The declaration has been successfully registered.	SOE 1	ROE H.
Declaration Acceptance	9	The declaration has now been legally accepted.	SOE 1	ROE H.
Declaration Acceptance at Goods Arrival	10	The declaration has successful passed re-validation at the point of arrival.	SOE 1	Allocated ROE 1, 2, 3 or 6.
Declaration Rejection at Goods Arrival	11	If the declaration fails re-validation at the point of arrival, then this notification will be sent to CSPs. While the declaration is rejected, the DUCR will remain in a holding state, still associated to a consolidation if relevant. Traders are then expected to submit a new declaration with the DUCR from the rejected declaration. This will allow the consignment to progress through the inventory system. The declaration will not be auto disassociated if it is contained within a MUCR.	SOE R	Declaration update triggers an EMR/ERS. This is a final declaration status.
Declaration Corrected	12	The declaration has now been amended successfully including derived customs value.	SOE 1	Allocated ROE H, 1, 2, 3 or 6.
Declaration Risked	14	Notification that the declaration has now been risked and will contain a specific ROE code.	SOE 1	Declaration update triggers an EMR/ERS.

				Allocated ROE 1, 2, 3 or 6.
Customs Position Determined	15	The customs position on the declaration has now been determined following Risk and Case results. The declaration can now be cleared or seized as required.	SOE 1	Allocated ROE 1, 2, 3 or 6.
Declaration Clearance after Goods Release	16	Goods have now been cleared after release. For example, goods were previously released with only a non-blocking control task open; now the non-blocking control task has been closed.	SOE 7	
Declaration Received	18	The declaration has just been received and is in a stage prior to validation. The declaration is not yet accepted, registered or rejected.	SOE 1	ROE H.
Goods Exit Results Received	21	A departure (indirect or direct) for the declaration has been attempted for the first time.	SOE 8	
Completed Successfully	22	The departure has been successful, and the declaration has completed.	SOE 8	
Manual Task Raised	24	A manual task has been raised that needs to be looked into to resolve an open control task.	SOE 1	
Departed	D	The declaration has been departed.	SOE 8	
Frustrated	F	The declaration has been frustrated (inland departure).	SOE D	
MUCR Values				
Consolidatio n is Open	0	The MUCR has been created and contains declaration but is still open.	SOE 0	
Consolidatio n but contains no declarations	0	The MUCR has been created but contains no declarations.	SOE E	
Consolidatio n is closed but does not have P2P	С	The consolidation is closed, but there are underlying declarations that do not have P2P.	SOE 1	
Consolidatio n has P2P	3	The consolidation is closed, and all underlying declarations have P2P or have departed.	SOE 7	

8.2 CDS DMS Notifications

Below are the possible trader notifications that the CDS might return. Where a notification type is applicable to only Imports or Exports, this is indicated.

DMS Code	Notification Type	Description	Mapping to CHIEF Equivalent
01	DMSACC	The declaration has been legally accepted Contained w and X2	
02	DMSRCV	The message has been registered. This can apply to pre-lodged declarations as well as additional messages.	H2/P2
03	DMSREJ	The received message has been rejected. This can apply to declarations and additional messages.	Cancellation Refusal: N3/S3
04	DMSCTL	Customs intends to physically examine the goods. This will only be received when the goods are on hand.	E1 (Imports) / X1 (Exports)
05	DMSDOC	The declarant needs to present one or more documents related to the declaration.	Contained within E2
06	DMSRES	Corrections have been applied to the declaration by the trader, or as a result of physical inspection by customs (latter not likely to be triggered).	N/A
07	DMSROG	The goods can now be released. Note that this is different to clearance as it implies that the debt calculated is not yet finalised.	Currently implied by N5 / IVL notification
s08	DMSCLE	The declaration is now cleared, and by implication, the goods can be released.	Contained in N5 report if non-inventory linked. If inventory linked, trader will receive a notification from the inventory system.
09	DMSINV	The declaration has now been cancelled. This can be as a result of a trader-initiated invalidation, or system-initiated.	Cancellation Approval: N4/S4 Goods Disposal Advice: S9

10	DMSREQ	The additional message submitted to	N3/S3, N4/S4
		customs has been accepted or denied. In	
		the case of a denial, the reason is indicated.	
11	DMSTAX	IMPORTS ONLY. Information on the indicative calculation or duties liable with this message.	Contained within E2
		Indicative calculations, sent before the dwell time, provide traders with opportunity to preview the duty calculation and make amendments to the declaration as necessary to rectify completion errors, or cancel and resubmit.	
		Calculations made following the debt calculation stage (after the dwell time concludes) will confirm the payable amount and either inform on what has been reserved against a deferment account or similar method of payment. Alternatively, it can be used as a payment instruction for immediate methods of payment. In the immediate payment scenario, a payment reference is also provided.	
12	DMSCPI	IMPORTS ONLY. There is an insufficient balance against a deferred method of payment. The relevant financial party will need to take action to rectify the situation before the goods can be released.	E9 and X9
13	DMSCPR	IMPORTS ONLY. A reminder regarding the need to take action on the insufficient balance against a deferred method of payment. It can also be used as a reminder to make an immediate payment.	N/A
14	DMSEOG	EXPORTS ONLY. The goods have now exited the customs union.	Indicated by ECS via IE518
15	DMSEXT	The declaration needs to be handled manually. Only used in exceptional circumstances where the system cannot handle the declaration.	N/A
16	DMSGER	EXPORTS ONLY. The exit results have not yet been received by the Export system. This could be a trigger to submit an alternative proof of exit.	S0

17	DMSALV	IMPORTS ONLY. A decision has been made by Defra that will delay clearance of the goods.	Contained within E0
18	DMSQRY	A query has been raised on the declaration by Customs, advising that caseworker has sent a secure message and is awaiting action by the submitter. The DMSQRY notification message does not include the source or contents of the secure message - this is only accessible via the user interface of the Secure File Upload service.	N/A